

Maidwell with Draughton Parish Council

All Councillors are summoned to the Annual Parish Meeting and Annual General Meeting of Maidwell with Draughton Parish Council to be held at Loder Hall, Maidwell, on Wednesday 8th May 2024 at 7.30pm

Members of the public and press are invited to attend and to participate in the Open Forum

AGENDA

ANNUAL PARISH MEETING – 7:30PM

1. Welcome
2. Councillor Introduction
3. Open Forum

ANNUAL GENERAL MEETING – approx. 8pm

1. Election of Chairman
2. Election of Vice Chairman
3. To receive and approve apologies for absence
4. To receive Declaration of Personal and Prejudicial Interests under the Council's Code of Conduct related to business on the agenda. *(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*
5. To receive and approve for signature the minutes of the meeting held on 13 Mar 2024
6. Matters arising from the minutes of the meeting held on 13 Mar 2024:
 - i. **(343i)** Planning – Land at Dale Farm – Awaiting date at planning committee meeting.
 - ii. **(343ii)** Website – Cllr Jenkins/Clerk – New website now live. Continuation of updating out of date information/photos. Cllr Jenkins reviewing existing non-council pages.
 - iii. **(343iii)** Defibrillator – Devices purchased and received. Installation imminent at Loder Hall and Draughton Clubroom.
 - iv. **(354/355)** WNC Local Plan/Neighbourhood Plan – Update
 - v. **(345iii)** Replacement speed sign/battery - Clerk confirmed there is a grant of up to 5k available as before but no guarantees it would be successful. Cllr Munro circulated quotes for discussion.
7. Open Forum (Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting)

8. Speeding Traffic through Maidwell

- i. Road re-surfacing – Update.
- ii. SID Data (Loder Hall signs) – Cllr Goddard

9. Sustainability

- i. Update - Cllr Paybody – Supporting the Primary School
- ii. Update – Cllr Goddard/Cllr Hackworth – Maidwell-Being

10. Litter and Dog Poo Bins

11. Review of Councillor Responsibilities

12. Policies

- i. Biodiversity – first draft circulated. Action plan requires review and comment.
- ii. Code of Conduct
- iii. Standing Orders
- iv. Asset Register – addition of Defibrillators and Recycle Bins

13. Clear Councils (previously BHIB) Insurance Renewal (renews 1st June 2024 – Final year of 3-year contract continuation) – Cost £ 480.60

14. Reports:

Planning:

- i. **Deadline Passed: 2024/1535/HRN, Land between Draughton and Brixworth -** Removal of five 6m sections of hedgerow. Comments due 5 April 2024

Consultations:

- i. **Deadline Passed: WNC Consultation - Help us develop services for children, young people and families.**
 - Establishing local Family Hubs with the aim of ensuring that families with children, aged between 0 to 19 and or young people aged up to 25 with SEND, can access help, advice and support more easily.
 - A proposal to move the activities and services of the Towcester Children's Centre
 - Further information which will help develop the new delivery model for our 0 to 19 Public Health Nursing Services. **This consultation closed midnight Sunday 28 April 2024.**
- ii. **West Northamptonshire's new draft Local Plan** - The West Northamptonshire Local Plan is a key document that helps us to plan for the future. Our aims are that residents will live in vibrant, attractive, active, and sustainable communities with the right access to services, facilities and infrastructure. The Plan will help us achieve this through it's policies which will guide development proposals.
This consultation closes at 23:59 Sunday 2 June 2024. Have your say by visiting <https://westnorthants.citizenspace.com/planning/west-northamptonshires-local-plan-reg18/>
- iii. WNC Consultation: **Draft Local Flood Risk Management Strategy objectives** - We are seeking views on our draft Local Flood Risk Management Strategy themes and asking people to provide their main concerns in relation to flooding in their community. The information we receive will help us to shape our strategy and

plan actions that will help us to manage flood risks across West Northamptonshire. This is an initial engagement exercise which will assist in the development of a Local Flood Risk Management Strategy, once this is developed there will be a statutory consultation.

This consultation closes midnight Sunday 16 June 2024

- iv. WNC Consultation: **Tell us what you are doing to support local habitats and biodiversity** - As a council we are supporting the national campaign of No Mow May, which promotes and encourages people to think about ways they can be involved in helping with local biodiversity. We are seeking feedback from residents, communities, local businesses and organisations to see how people are getting involved in helping the natural environment. **This consultation closes midnight Sunday 19 May 2024.**

All WNC consultations can be found on this website. https://westnorthants.citizenspace.com/consultation_finder/

Finance:

- 15. Clerk to produce accounts to 31st March 2024 along with bank reconciliation, bank statement and spend v budget v forecast.
- 16. Audit 2023/2024
 - i. Receive the Internal Auditors Report and note any actions.
 - ii. Resolution to approve Section 1 Annual Governance Statement 2023/24
 - iii. Resolution to approve Section 2 Accounting Statements 2023/24
 - iv. Resolution to approve the Certificate of Exemption
- 17. Resolution to approve payments.
 - i. Parish Clerk – Apr/May'24 - **£ 565.74**
 - ii. Clear Councils – Insurance Renew 24/25 - **£ 480.60**
 - iii. NCalc – Inv 3684 - Annual Fee 24/25 - **£ 572.59**
 - iv. Blades – Grass Mowing Apr'24 - Inv 2 - **£ 325.36**

Resolution to approve payments made since last meeting.

Direct Debits

- v. Npower – Streetlight Electricity Feb'24 - **£ 65.18**
- vi. Npower – Streetlight Electricity Mar'24 - **£ 66.72**
- 18. Correspondence (Additional correspondence not written below for noting only)
 - i. Parking on Draughton Road grass verge
- 19. Date and Time of Next Meeting – The next meeting will be held on **Wednesday 10th July 2024** at 7.30pm at Loder Hall, Maidwell

Dates of Future Meetings

Wed 10th July 2024
Wed 11th Sept 2024
Wed 13th Nov 2024
Wed 8th Jan 2025
Wed 12th Mar 2025
Wed 14th May 2025

20. Close of meeting



Mrs Sarah Smith, Parish Clerk
Maidwell & Draughton Parish Council

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30.04.24